



## **C&D DEBRIS ORDINANCE RECYCLING AND REUSE PLAN**

**An applicant's guide to completing  
a Recycling and Reuse Plan  
for the County of Los Angeles'  
Construction & Demolition  
Debris Ordinance.**

*Complete and submit your Recycling and Reuse Plan to:*  
**DEPARTMENT OF PUBLIC WORKS**  
**Environmental Programs Division**  
900 S. Fremont Avenue  
Annex Building, 3rd Floor  
Alhambra, California 91803  
Tel: (626) 458-3551  
Fax: (626) 737-1723  
Website: <http://ladpw.org/epd/cd/>  
Open Monday thru Thursday, 7 a.m. - 5 p.m.

## Construction and Demolition Debris Recycling and Reuse Requirements

Chapter 20.87 of the Los Angeles County Code requires projects in the County unincorporated areas to recycle or reuse 50 percent of the debris generated. Its purpose is to increase the diversion of construction and demolition debris from disposal facilities and assist the County in meeting the State's 50 percent waste reduction mandate.

### Steps For Meeting Ordinance Requirements

#### Step 1:

Complete this [Recycling and Reuse Plan](#). Complete only the required pages.

Pages 1 and 2 (all projects)

Attachment C (Commercial projects)

Attachment G (Grading projects)

Attachment R (Residential projects)

#### Step 2:

Submit the [Recycling and Reuse Plan](#) by fax (626) 737-1723, mail, or at the public counter of the Environmental Programs Division at 900 South Fremont Avenue, Annex Building 3rd Floor, Alhambra, Monday through Thursday from 7 a.m. to 5 p.m. Submit only the required pages listed above.

#### Step 3:

If anything changes, submit an [Amendment](#) to the Construction & Demolition Unit. The most common reason for an Amendment is to request additional time to complete a project. If the project requires a change of facilities, the Construction & Demolition Unit must first approve the facilities to be used.

#### Step 4:

If required, submit a [90-Day Report](#) to the Construction & Demolition Unit no later than 90 days after issuance of the first permit for the project.

#### Step 5:

If required, submit an [Annual Progress Report](#) to the Construction & Demolition Unit on or before March 1 of every year, until project completion.

#### Step 6:

Submit a [Final Compliance Report](#) to the Construction & Demolition Unit within 45 days of project completion. Failure to file a Final compliance Report upon the completion of a project will lead to a violation.

If you require assistance in completing any of the steps, please contact the C&D Unit at (626) 458-3551, Monday through Thursday, 7 a.m. to 5 p.m.

# PLAN

form I

County of Los Angeles Department of Public Works  
Environmental Programs Division

## CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING AND REUSE PLAN

### Complete this C&D Recycling and Reuse Plan and submit to:

County of Los Angeles Department of Public Works,  
Environmental Programs Division, Annex Building, 3rd Floor  
900 South Fremont Avenue, Alhambra, CA 91803  
Office Hours: 7 a.m. – 5 p.m. Monday through Thursday

Date: \_\_\_\_\_

### Or Fax to (626) 737-1723

The Los Angeles County Code, Chapter 20.87, requires projects to recycle 50 percent of the debris generated and to submit this Recycling and Reuse Plan documenting how that will be achieved. The Recycling and Reuse Plan must be approved before any permits are issued. Additional information is available at <http://dpw.lacounty.gov/epd/CD> or call (626) 458-3551.

<b>PROJECT INFORMATION</b>	Street Address: _____ City, Zip: _____ Assessor's Parcel #: _____ Plan Check #: _____ Project Start Date: _____ Project End Date: _____
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<b>PROJECT DESCRIPTION</b>	Construction: _____ Demolition: _____ Grading: Cut _____ cubic yards      Fill _____ cubic yards
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<b>PROJECT SCOPE</b>	Complete pages 1, 2, and the appropriate Attachments. Check the boxes: <input type="checkbox"/> Commercial – complete Attachment C <input type="checkbox"/> Grading – complete Attachment G <input type="checkbox"/> Residential – complete Attachment R  Submit the required pages to the "C&D Unit" via fax or in person at our public counter.
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<b>FOR PUBLIC WORKS USE ONLY</b>		<b>Date Received</b>
<b>RRP ID:</b> _____	<b>50%?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Reason for Lower Percentage: _____		
Project Exempt? <input type="checkbox"/> Yes. Reason: _____		
<b>RRP Approved:</b> <input type="checkbox"/> Yes <b>Date:</b> _____		
Approved By: _____		
Sign	Print	(626) 458-_____

Rev. 06/2008



**SIGNATURE PAGE**

<b>APPLICANT INFORMATION</b>	Name: _____ Company: _____
	Mailing Address: _____
	City, Zip: _____
	Phone: _____ Fax: _____
	Email: _____
	Relation to Project: <input type="checkbox"/> Owner <input type="checkbox"/> Authorized Contractor <input type="checkbox"/> Authorized Representative

<b>OWNER INFORMATION</b>	Name: _____ Company: _____
	Mailing Address: _____
	City, Zip: _____
	Phone: _____ Fax: _____
	Email: _____

Sign below if you are the owner or the contractor assigned to the project. **If you are not the owner or contractor, attach a notarized statement indicating you are the legal representative.**

Note that any violation of the provisions of Chapter 20.87 of the C&D Debris Recycling and Reuse Ordinance will be subject to an administrative penalty, enforcement, and collection proceedings, as set forth in the chapter and authorized by Section 53069.4 of the California Government Code. The Director of Public Works may withhold approval of any and all Recycling and Reuse Plans submitted by the responsible person on any project until the applicable administrative penalty has been paid. In addition, the amount of any unpaid administrative penalty may be declared a lien on any real property on which the project took place, as provided in Section 20.87.120 of the Ordinance.

The undersigned fully acknowledges the requirements of Chapter 20.87, Title 20 – Utilities of the Los Angeles County Code, C&D Debris Recycling and Reuse Ordinance, Section 20.87.090.

**In compliance with Los Angeles County Code, submittal of the following reports may be required:**

- Form 2 – Amendment:** Required if any changes are proposed to the Recycling and Reuse Plan.
- Form 3 – 90 Day Report:** If required, due 90 days after the start of the project.
- Form 3 – Annual Report:** If required, due on or before March 1 of every year, until project completion.
- Form 4 – Final Compliance Report:** Required no later than 45 days after project completion.

X	_____	_____	_____
	Owner's Signature	Print Name	Date
X	_____	_____	_____
	Signature if Authorized Representative	Print Name	Date
X	_____	_____	_____
	Signature if Authorized Contractor	Print Name	Date

## OWNER RESPONSIBILITY

Please read and initial each statement if you are (1) **the registered property owner** or (2) **the officer** of the corporation, partnership, limited partnership, or limited liability partnership.

\_\_\_\_\_ I understand this is a legally binding contract that I and my project manager(s), general contractor(s), contractor(s), and waste hauler(s) agree to fulfill. The use of facilities not listed on Table 1 shall require prior approval.

\_\_\_\_\_ I understand that the recycling facilities listed on Table(s) 1 are the **only** facilities to be used by my project manager(s), general contractor(s), contractor(s), and waste hauler(s).

\_\_\_\_\_ I agree to notify any and all persons involved in the project of the need to use **only** the facilities listed on Table(s) 1 by placing a copy of the Recycling Reuse Plan in their contract.

\_\_\_\_\_ I understand that my **failure** to notify any and all persons of the proper recycling facilities may lead to a failure to comply with the Recycling and Reuse Plan.

\_\_\_\_\_ I understand that the **failure** of any and all persons to fulfill the minimum recycling requirements may result in me being responsible for any monetary penalties.

\_\_\_\_\_ I understand that I am **responsible** for obtaining copies of any and all weight tickets from any facility which receives debris from this project. This includes facilities which are listed in this Plan, and those facilities which are not listed in this Plan. The use of facilities which are not listed on the Recycling and Reuse Plan may result in a monetary violation.

\_\_\_\_\_ I understand that once the project is complete, a Final Compliance Report **must** be filed. If I fail to file a Final Compliance Report or meet the minimum recycling requirements for the project by the required date, for any reason, the Department of Public Works **will assess** a monetary violation of **no less than \$100 for every ton** which needed to be recycled upon me, the officer/owner.

X \_\_\_\_\_  
Officer's/Owner's signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date